

# **XXX- 485/487 Proposal Criteria Spring 2016**

**Proposal Due: Tuesday, January 26, 2016 by COB  
Dr. Moody's Office  
Engineering Building, Room 201G**

## **Tentative Structure Evaluation Criteria**

Cover page (title, names, client, date, signatures of all team members & client)  
Table of Contents  
Executive summary  
Problem Statement  
Deliverables  
Introduction/Background  
Proposed Possible Solutions /Methods  
Project plan  
Team/Work assignments  
Resource requirements (money, items to interface,..)  
Budget and completed form  
Summary  
References  
Resumes/bios of team

## **Tentative Additional Evaluation Criteria**

Completeness  
Critical thinking/Clarity of thought  
Engineering discussion  
Smoothness and flow of writing  
Measures of project success (evaluation criteria)  
Possible/likely Tests to be performed (quantitative measurements)  
Contribution of TA/Client expected  
Organization  
Project schedule  
Graphics integration  
Grammar/Spelling  
Overall effort  
Appearance, professionalism

Modify as you see fit to improve your proposal for clarity.