

## **Feasibility Report Proposal Memo**

**To:** Dr. Susan Codone

**From:**

**Re:** Proposal to Write a Feasibility Report to replace showerheads in the dormitory and apartment buildings.

I propose to write a feasibility report for the need to replace the remaining forty percent of inefficient showerheads in the dormitory and apartment buildings at Mercer University, Macon, GA campus. As you may know, sixty percent of the showerheads were replaced by low-flow showerheads within the last seventeen years.

My study will contain background information on the need to change the showerheads, four options to consider, criteria for evaluation, and a comprehensive evaluation and recommendation.

### **Current Solutions/Alternatives**

Replace the current showerheads with low-flow showerheads that are:

1. Fixed with single-setting design
2. Fixed with multiple-setting design
3. Handheld design
4. Fixed Rainfall design

### **Report Audience**

I will address the report to you. However, I will target the report to the administration of Mercer University's physical plant.